

**LETTER DETAILS**

NO : CBSE/2131003/EX-03025-2425/2024-25/

Dated: 28/06/2023

The Manager,  
HEM VIDYA NIKETAN KHAIR ALIGARH UP  
VILL CHAMAN NAGARIA, KHAIR  
UTTAR PRADESH, ALIGARH, 202138  
(M: -0)

**SUBJECT: - Extension of General Affiliation up to Senior Secondary Level.**

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	2131003
School No	60456
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2024 to 31.03.2029

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow all the provisions of Affiliation Bye-Laws- 2018, Examination Bye-Laws, circulars, guidelines, instructions and other amendments issued from time to time by the Board.
3. The School shall possess following valid mandatory documents at all times :
  - a. No Objection Certificate
  - b. Recognition Certificate
  - c. Land Certificate
  - d. Fire Safety Certificate
  - e. Building Safety Certificate
  - f. Certificate of Registration of Society/Trust/Company
  - g. Safe Drinking Water and Sanitary Condition Certificate
4. The School shall also ensure the compliances with the Board's Bye-laws in respect of following facilities and infrastructure within 3 months and submit compliance on SARAS portal.
  1. Boundary Wall: Concrete boundary wall of not less than 6 ft. height, enclosing the school campus/site. Composite boundary walls which are partly concrete and partly grill/mesh/barbed wire below 6 feet will not be acceptable. If fencing/grill is required, then the same should be over and above 6 feet height.
  2. Ramps at the entrance(s) as well as Ramps/lifts for CWSN, to access the upper floors of the school (in case of a multistoried school) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
  3. Separate toilets for CWSN, boys and girls on every floor (In case of multistoried schools) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
  4. Appropriate laboratory infrastructure for Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab) and for Senior Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab, Physics Lab, Chemistry Lab, Biology Lab.) (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
  5. Well stocked library with adequate reading area. (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
  6. Well-developed indoor and outdoor sports facilities. (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
  7. Well-developed Digital Infrastructure (Circular No. CBSE/AFF-10/2023 dated 24.03.2023)

Failure to comply within the prescribed time may invite financial penalty @ 50,000/- per month until compliance is submitted and may debar the school from filling the registration and LOC of students' class IX to class XII, as the case may be.



**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

**Note :-**

1. The School is required to apply online for extension of affiliation before its expiry along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
4. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.

*This is an electronically generated document. It does not need any signature.*

*To verify the authenticity of the document , please visit  
(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*

PRINT



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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110 301  
(AFFILIATION BRANCH)

REGD.

No. CBSE/Aff./2131003(SS-00519-1112)/ 311189

Dated:-18/04/2011  
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The Manager,  
Hem Vidya Niketan,  
Vill. Chaman Nagaria,  
Khair, Aligarh-202 138(UP).

Sub: Upgradation in respect of above said school.

Sir/Madam,

With reference to your application dated 29/06/2010 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 01.04.2011 to 31.03.2014 in the following subjects:-

(c) Languages:-

- |                 |                |
|-----------------|----------------|
| i) ENGLISH CORE | ii) HINDI CORE |
|-----------------|----------------|

(d) Elective Subjects:-

- |                 |                           |
|-----------------|---------------------------|
| i) ECONOMICS    | vi) PHYSICAL EDUCATION    |
| ii) MATHEMATICS | vii) BUSINESS STUDIÈS     |
| iii) PHYSICS    | viii) ACCOUNTANCY         |
| iv) CHEMISTRY   | ix) INFORMATICS PRACTICES |
| v) BIOLOGY      | x) COMPUTER SCIENCE       |

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:-

1. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."
2. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
3. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
4. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
5. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
6. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
7. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.

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8. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a) 1.0 acre	1250	02 in each class	04 each in class XI and XII
(b) 1.5 acre	1875	03 in each class	04 each in class XI and XII
(c) 2.0 acre	2500	04 in each class	04 each in class XI and XII

- (e) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

9. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

- b. Area of school campus - 8093 sq. mtr.
- c. Total built up area - 4900 sq. mtr.
- d. Area of play ground - 87X38
- e. No. of class rooms - 40 (25X20)
- f. No. of labs: Biology - 01 (30X27)  
Physics - 01 (30X20)  
Chemistry - 01 (30X20)  
Maths - 01 (39X17)  
Computer Science - 01 (30X27)  
Composite Science lab- 01 (20X25)
- g. Size and number of books in the Library - Size-37X18, No. of Books-4757.

10. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.

- ✓ 11. Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2011 to 31.03.2014) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.).

12. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee of Rs. 25,000/- and other essential documents in the preceding year before the expiry of the date.

13. The school will open CBSE pattern classes XI w.e.f. 01.04.2011. Accordingly, 1st Batch of class XII of the school will be appearing at the CBSE Examination to be held in 2013.

14. Other conditions are as per Annexure 'A' enclosed.

15. Special conditions to be complied within three months:-

- i) An affidavit duly sworn in before a First Class Magistrate by the President or Secretary of the society running the school to the effect that the society is of non-proprietary Character in nature, is required to be submitted.
- ii) School is required to reconstitute the School Managing Committee as per the provisions of Affiliation Bye Laws of the Board and also include two Board's nominees in it.

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Other allowances are required to be paid to the staff of the school at least at par with the corresponding categories of the staff of the schools of the State/Central Govt. The salary should be paid through Bank by transfer through single cheque issued in favour of the Bank with the advice to credit salary in the saving bank accounts of respective members of staff and a certificate of Bank EPF scheme should be implemented for the employees of the school and EPF code number allotted to the school be intimated.

Yours faithfully,

(JOSEPH EMMANUEL)  
DEPUTY SECRETARY (Aff.)

o. CBSE/Aff./2131003(SS-00519-1112)/

copy to:-

1. The Principal, Hem Vidya Niketan, Vill. Chaman Nagaria, Khair, Aligarh-202 138(UP).
2. The Regional Officer, C.B.S.E, R.O., 35-B, Civil Station, MG Marg, Civil Lines, Allahabad-211 001(UP)
3. The AMC Unit, CBSE, Preet Vihar, Delhi.
4. The Section Officer (Uttar Pradesh), CBSE, Preet Vihar, Delhi.

DEPUTY SECRETARY (AFF)